



## **Boyd H. Anderson High School** **IB Academic Honesty Policy**



### **Philosophy**

At Boyd H. Anderson High, we urge IB students to follow the model of the IB Learner Profile. Per the profile, students are to be principled, acting with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. Boyd H. Anderson expects students to adhere to this model in all academic work.

### **Definitions**

*Academic Honesty* is the creation and performance of academic work that is wholly original and honest.

*Academic Misconduct* is any act by a candidate that compromises the fairness of any assessment.

*Academic Malpractice* is any act by an invigilator or other staff member that compromises the fairness of any assessment.

*Plagiarism* is the deliberate or inadvertent copying and submission of another's work as the candidate's own.

*Collusion* is allowing one's work to be copied or submitted by another and/or releasing information about an assessment to another person.

*Duplication* is presenting the same work in different assessments.

*Falsification* is purchasing and/or submitting pieces of written work by someone else, misrepresenting actions, or forging a parent signature.

### **Implementation**

At Boyd H. Anderson High, we believe all stakeholders are responsible for maintaining the highest level of academic integrity and honesty. All members of the Boyd H. Anderson community need to be aware that the school treats academic honesty as a serious matter. All community members are expected to communicate and reinforce these guidelines.

#### **Students Will:**

- Do their own work
- Acknowledge help from parents, other students, faculty, and/or friends

- Attribute any information or quotation from outside sources
- Report violation of the academic policy

Students Will Not:

- Utilize ANY electronic or recording device during an assessment
- Use or copy another student's work during an assessment
- Complete another student's work or allow another student to complete their work
- Share the content of an assessment through any means

**Progressive Discipline**

Consequences will be strictly enforced.

**1<sup>st</sup> Offense**

- Student receives a "zero" for assignment in the gradebook
- Teacher notifies Coordinator and parent

Note: At teacher discretion, student may be permitted to resubmit assignment.

**2<sup>nd</sup> Offense**

- Student receives a "zero" for assignment in the gradebook
- Teacher requests conference with Coordinator and parent (mandatory)
- Student receives academic referral
- Students are placed on academic probation for 1 semester

**3<sup>rd</sup> Offense**

- Student receives a "zero" for assignment in the gradebook
- Mandatory conference with Coordinator, parent, administrator, teacher, counselor and student
- Student receives academic referral
- Student is placed on academic probation for the remainder of her/his IB program of study
- All social activities, including field trips, and privileges are revoked for the remainder of the school year
- Student is considered for program exit

Note: Offenses are cumulative over the course of the student's academic career at Boyd H. Anderson High School.

## **Dissemination and Acknowledgement of Academic Policy**

During pre-planning week, teachers are informed of and trained on all aspects of the academic honor policy. Teachers will teach all aspects of the Academic Honesty Policy at the beginning of each school year and will review them quarterly. Teachers will sign a form acknowledging that they have disseminated the Academic Honesty Policy to all students. Students and parents alike will sign a form acknowledging that they understand the academic honor policy and will abide by it.

## **Stakeholder Responsibilities**

### **Students:**

- Demonstrate principled behavior in all academic work as described in the IB Learner Profile
- Study and manage time in preparation for all assessments to maintain academic integrity
- Properly attribute any outside information utilized in academic work
- Report any activities or situations that may compromise the academic integrity of the assessment

### **Teachers:**

- Support and act on the school's Academic Honesty Policy and provide candidates with advice when necessary
- Provide instruction and support in research study skills and be available to offer advice and guidance
- Give specific requirements for proper citation of sources
- Structure assignments to encourage the development of students' own ideas
- Grade all work in a timely manner and provide specific feedback

### **Media Specialist**

- Work in collaboration with classroom teachers and students to aid in the development of research skills
- Provide resources on appropriate reference styles

### **Parent/Guardian**

- Discuss, review, and reinforce the Academic Honesty Policy
- Encourage students to follow the Academic Honesty Policy with fidelity

### **Coordinator/Administrator**

- Ensure that the Academic Honesty Policy is disseminated and explained to staff, students, and parents/guardians
- Incorporate the Academic Honesty Policy into the school's academic and behavior plans

- Keep records of any instances of student violations of the Academic Honesty Policy
- Notify parents/guardians regarding any academic misconduct

### Policy Review and Dissemination

The Academic Honesty Policy will be reviewed by faculty, administrators, and the IB Policy Committee annually.

Revised	Version 1	IB Policy Committee	April 2018
Approved			
Revised	Version 2	IB Policy Committee	September 2019
Approved			
Revised	Version 3	MYP/DP Teachers, IB Policy Committee	August 2020

This policy will be distributed:

- To all candidates upon enrollment in the Middle Year and Diploma Programs
- To parent/guardians upon their students' enrollment in either IB Program of Study
- To faculty and staff annually
- Electronically via Boyd H. Anderson's website

### Policy Committee

Angella Andrade – School Counseling Director  
 Jenny Toussaint – Literacy Coach  
 Marie Duperval – DP Coordinator  
 Lashondra Taylor – Extended Essay Coordinator  
 Joshua Viau – Group 1 Teacher  
 Sara Sucklal – MYP Coordinator

### References

- Carroll, J. (2012, October). *Academic honesty in the IB*. Retrieved from International Baccalaureate Organization: <http://blogs.ibo.org/positionpapers/files/2013/02/Academic-honesty-in-the-IB.pdf>
- Garza, C. (2014). Academic honesty - principles to practice. *IB Conference of the Americas*. Washington, D.C.: International Baccalaureate Organization.
- International Baccalaureate Organization. (2013). *IB Learner Profile*. Retrieved from <http://www.ibo.org/contentassets/fd82f70643ef4086b7d3f292cc214962/learner-profile-en.pdf>

## Acknowledgement

*I, \_\_\_\_\_ (IB student), understand the need for maintaining the integrity of the IB Program, and I understand the guidelines and consequences of plagiarism and cheating. I have been given a copy of the IB Diploma Regulations.*

\_\_\_\_\_  
(Student Signature)                      Date

*I, \_\_\_\_\_ (IB parent), understand the need for maintaining the integrity of the IB Program, and I understand the guidelines and consequences of plagiarism and cheating. I have been given a copy of the IB Diploma Regulations.*

\_\_\_\_\_  
(Parent Signature)                      Date